

Lympne C.E Primary School

Mrs Joyce Rhodes

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Monday 4th December 2017

Dear Parents/Carers,

Re: After School Club – TERM 3 Academic Year 2017/2018

If you are interested in your child attending After School Club for Term 3, please complete the attached form and return it **with full payment** to secure your child's place in the club.

Please note cheques will not be cashed until the start of Term 3 - week beginning Monday 8th January 2018

For information Football Clubs, Elite Multi-skills clubs and Wendy Cheerleading and Hula will finish in the week ending Friday 9th February.

Places will be allocated on a **termly first come first served** basis (similar to Multi-skills club) – parents will need to sign up for a term at a time and payment will need to be made in advance. Parents can sign children up for a half or full session. Sessions will be as follows:

Half session: 3:10-4:30pm – children receive a drink and small snack in this session. **Cost £4.00**

Full session: 3:10-5:45pm – children receive a drink and small snack as per half session and will then be offered a fuller snack around 5pm, crackers and cheese, toasted sandwich, soup etc. **Cost £7.00**

Please note there will not be a family discount for more than one child in attendance.

Due to child/staff ratio, we will have allocation for 30 children to attend half sessions and 12 in the full sessions.

If your child is absent but you have paid for a session, there **will not** be a refund as we will be unable to take anyone else in their place at short notice; this is common practice in many after school club settings. **Secondly, once you have made your booking, please be sure they are the sessions you definitely require, as once we have confirmed your place there will be no refunds – we are also unable to transfer sessions between days – if you no longer need a session but require a different one then you must re-book and pay for additional sessions as we may have turned children down for the original place – thank you.**

When forms have been received, places will be allocated on a first come first served basis and you will be informed whether you have been successful. If you are unsuccessful, monies and form will be returned. Cheques to be made payable to **Lympne CEP School** please.

Please be advised that the After School Club facility finishes at 5:45pm promptly and we would appreciate parents/carers ensuring that they are collecting their child by this time.

Yours sincerely

Anna Ladd



Lympne C.E Primary School

I wish my child(ren) : _____ to attend
 After School Club for the following sessions – Term 3 2018, please tick boxes as appropriate:

	Mon	Tues	Weds	Thurs 4 th Jan	Fri 5 th Jan
Half session					
Full session					
	Mon 8 th Jan	Tues 9 th Jan	Weds 10 th Jan	Thurs 11 th Jan	Fri 12 th Jan
Half session					
Full session					
	Mon 15 th Jan	Tues 16 th Jan	Weds 17 th Jan	Thurs 18 th Jan	Fri 19 th Jan
Half session					
Full session					
	Mon 22 nd Jan	Tues 23 rd Jan	Weds 24 th Jan	Thurs 25 th Jan	Fri 26 th Jan
Half session					
Full session					
	Mon 29 th Jan	Tues 30 th Jan	Weds 31 st Jan	Thurs 1 st Feb	Fri 2 nd Feb
Half session					
Full session					
	Mon 5 th Feb	Tues 6 th Feb	Weds 7 th Feb	Thurs 8 th Feb	Fri 9 th Feb
Half session					
Full session					

Parent Name: _____

Child's class: _____

I enclose payment for: £ _____

Signed: _____ Date: _____

